



“We are the first nation to be founded for the sake of an idea—the idea that each of us deserves the chance to shape our own destiny. That’s why centuries of pioneers and immigrants have risked everything to come here...The future is ours to win. But to get there, we cannot stand still.” - President Obama

In his State of the Union Address, the President laid out his vision for winning the future. To secure prosperity for all Americans, we must out-innovate, out-educate, and out-build the rest of the world and fixing our broken immigration system plays an important part in our plan. As we work to rebuild the economy, our ability to thrive depends, in part, on restoring responsibility and accountability to the immigration system.

On May 10th, President Obama issued a call to action to fix our broken immigration system so that it works for our 21st century economic and national security needs. He is asking Americans to elevate the debate on this issue and have a national conversation about realistic solutions.

He is calling on you and other Americans, including business leaders, faith leaders, law enforcement leaders and all Americans that understand that we cannot continue to live with the broken system the way it is – to add your voice to his and stand with all of those across the country who believe that we need to fix our immigration system so that it reflects that we are both a nation of laws, but also a nation of immigrants.

This tool kit will provide resources for you to host a roundtable or conversation in your community to make your voice heard. After you host your roundtable we will review the feedback we receive from your community conversations.

Read the President’s speech here and find additional resources at WhiteHouse.gov/immigration.

**Elevating the Debate and Creating a National Conversation: Fixing the Broken
Immigration System for America's 21st Century Economic and National Security Needs
Host a Roundtable to Make Your Voice Heard**

TOOLKIT

Thanks for downloading the toolkit! This is your guide to hosting a roundtable – to engage in the conversation regarding fixing our broken immigration system.

There is a diverse group of stakeholders that care about addressing this issue –including faith leaders, business leaders, labor leaders, and ordinary Americans – and your diverse perspectives are necessary to remedy the system.

Host a roundtable in your community – register it at www.whitehouse.gov/immigrationaction and if you'd like someone from the Administration to join, let us know by clicking the box on the form.

If we can send someone to your roundtable, we'll let you know about 24-48 hours in advance. If we can't – you can hold the roundtable and send us the feedback and sign-in sheets from this toolkit so that we can follow up with you.

Our Immigration Reform team here will read your submissions. We'll be in touch with all of your participants in the coming weeks with invitations to White House conference calls, web chats, and other opportunities to talk with folks across the Obama Administration about our progress on immigration reform efforts.

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1. How to Host a Roundtable
2. Sign-in Sheet
3. Feedback Template
4. FAQ (Frequently Asked Questions)



HOW TO HOST A ROUNDTABLE

BEFORE

- Find about 10-15 people from your community to meet – set a date, time, and place, and invite them! You may consider inviting participants from diverse sectors including the business, faith, law enforcement, and immigrant advocacy communities to your event.
- If you want someone from the Obama Administration to join, fill out the webform at WhiteHouse.gov/immigrationaction and let us know when and where the event is taking place (if we can join, we will)!

DURING

- **Sign in:** Have everyone sign-in
- **Talk:** Talk about what immigration means to your community
- **Identify:** ideas that the Administration should be considering, and ways to engage your community in this important debate.
- **Challenge:** Ask the group to work together to educate your community and its leaders about what is needed to fix our broken immigration system
- **Discuss:** ways that you can share the broad support for addressing the need to reform the immigration system with us and others around the country and in your community.

AFTER

- **Return:** the completed toolkit to us at WhiteHouse.gov/immigrationaction. That way we can share your concerns and successes with the President's advisors and people that care about fixing our broken immigration system around the country and also keep you in the loop.
- **Continue the national conversation on this issue!**

AND THEN?

Your submissions will be compiled and turned into a briefing memo for the President's team that will include concerns, successes, and solutions – ways that you are helping to change the debate on this issue and helping to create an opportunity to move a solution forward.

AND THEN?

We'll follow up with you and invite you to White House conference calls on issues that matter to you, keep you in the loop with web chats and other events here in Washington, and all around the country.



FEEDBACK MEMO

[INSERT DATE HERE]

MEMORANDUM FOR THE PRESIDENT'S IMMIGRATION TEAM

FROM: [NAME OF REPRESENTATIVE FOR YOUR ROUNDTABLE]

SUBJECT: ROUNDTABLE ON FIXING THE BROKEN IMMIGRATION SYSTEM
FROM [INSERT NAME OF YOUR GROUP, ORGANIZATION, OR LOCATION HERE]

Top 3 Issues You Discussed:

- 1.
- 2.
- 3.

What was the issue that you think most needs to be addressed and why?

What is an issue you discussed that folks have successfully helped tackle? What was their plan to tackle it?

What are your plans following the event to help make sure people in your community know about the diverse support for immigration reform?

Additional Notes/Comments – what did participants at your roundtable want the President's team to know?:



Frequently Asked Questions (FAQ)

Q: What if I set up a roundtable and no one from the Administration comes?

A: That may happen, depending upon the response we get and the travel schedules of the folks participating. But the completed toolkit you send back will be read by the White House Immigration Team, and there will be follow-up with us over the phone, through webchats and potentially in person during future events and meetings.

Q: Where do I send my feedback?

A: You can upload both your attendee list and feedback memo at [WhiteHouse.gov/immigrationaction](https://www.whitehouse.gov/immigrationaction). We recommend doing this within a week of your event.