



EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF MANAGEMENT AND BUDGET
WASHINGTON, D.C. 20503

THE DIRECTOR

July 1, 2016

CIRCULAR NO. A-11
REVISED
Transmittal Memorandum No. 90

TO THE HEADS OF EXECUTIVE DEPARTMENTS AND ESTABLISHMENTS

SUBJECT: Preparing, Submitting, and Executing the Budget

OMB Circular No. A-11 provides guidance on preparing the FY 2018 Budget and instructions on budget execution.

The FY 2018 Budget will be submitted by the next President, and agencies are not required to submit a formal budget request in September. As described in OMB Memorandum [M-16-10](#), we intend to prepare a budget database that includes a complete current services baseline. OMB also plans to work with agencies to gather information necessary to develop current services program estimates for FY 2018, as well as other budget and programmatic information from which the incoming administration can develop its budget proposals.

Most of the changes in this update are technical revisions and clarifications, and the policy requirements are largely unchanged.

The summary of changes to the Circular highlights the changes made since last year. This Circular supersedes all previous versions.

A handwritten signature in blue ink, appearing to read "Shaun Donovan".

Shaun Donovan
Director

Enclosure

