UNITED STATES OF AMERICA THE PRESIDENT'S MANAGEMENT ADVISORY BOARD

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PUBLIC MEETING

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FRIDAY
MARCH 11, 2011

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The Board met in Room 230 in the Eisenhower Executive Office Building, 1650 Pennsylvania Avenue, N.W., Washington, D.C., at 10:20 a.m., Jeff Zients, Chairman, presiding.

PRESENT

JEFF ZIENTS, Chairman

GREG BROWN, President and CEO, Motorola Solutions

SAM GILLILAND, Chairman and CEO, Sabre Holdings

JEFF KINDLER, Former Chairman and CEO Pfizer

DEBRA LEE, Chairman and CEO, BET Networks
GAIL McGOVERN, President and CEO, American
Red Cross

SHANTANU NARAYEN, President and CEO, Adobe Systems

ENRIQUE SALEM, President and CEO, Symantec LIZ SMITH, CEO, OSI Restaurant Partners, LLC

TIM SOLSO, Chairman and CEO, Cummins Inc. RON WILLIAMS, Chairman, AETNA Inc.

ALSO PRESENT

JOHN GALLOWAY

JOHN BERRY, Director of the Office of
Personnel Management

DON GORDON, Administrator of the Office of

Federal Procurement Policy

SCOTT GOULD, Deputy Secretary of the Department of Veterans Affairs

DAVID HAYES, Deputy Secretary of the Department of the Interior

MARTHA JOHNSON, Administrator of the General Services Administration

TONY MILLER, Deputy Secretary of the

Department of Education

VIVEK KUNDRA, U.S. Chief Information Officer

opportunity, and I concur here and my

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colleagues -- well, the major agencies certainly concur, that there's a big opportunity for us to improve government 4 performance by bringing best practices from different sectors, in particular the private sector.

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There is what we've captured as a productivity gap. And I have one handout on this that I'll pass around the table. As all you know as corporate leaders across the last couple of decades, and this is the top line on the chart, private sector productivity has increased year over year; a point and a half, two percent a year compounding, and the compounding effect is dramatic. Really across the last few decades that's happened year over year.

The federal government productivity is hard to measure. In fact, 15 or so years ago the government stopped trying to measure it in, ironically, a cost cutting So it stopped, so that's why the line move.

becomes dotted rather than solid, that bottom
line. But I think we're all fairly confident
there's a big gap between what's happened in
the private sector in terms of productivity
and what's happened here in the federal
government. And that gap is actually our
opportunity. And we're hoping that all of you
can help contribute to our efforts to close
that gap and to do a step function increase in
productivity in our sector, the federal
government.

What I'd love to do is just go quickly around the room and people can just say their name and their organization, and their position. And then we're going to quickly get into substance here.

MR. NARAYEN: Okay. Shantanu
Narayen, President and CEO of Adobe Systems.

MR. GILLILAND: Sam Gilliland,
Chairman and CEO of Sabre.

MR. BROWN: Greg Brown, President and CEO of Motorola Solutions.

that you can help us close that productivity

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gap.

What we're going to try to do
today for the next hour and a half or so, is
to put on the table some of the key management
and operational challenges we're grappling
with at the President's Management Council,
which is the senior most management body
across the federal government comprised of
deputy secretaries through the major agencies.
You're going to hear from several of them
today, starting with Scott and John in just a
second.

The four areas that we're going to cover are: Leadership development, information technology, contracting and the supply chain, and customer service. All areas that we think are highly leveraged across agencies in our efforts to close that productivity gap.

So, John and Scott are going to kick us off. They're going to do a very brief presentation, a few slides, just to give a little background on the issue of leadership development. And then what we're really

hoping to do is to have that conversation with all of you when you learn more about the issues they're grappling with. And then ultimately we're going to decide across the next few weeks which of these issues, or other issues that might surface, which topics we should cover for our first round of work for the President's Management Advisory Board.

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Scott is the Deputy Secretary at the VA and John Berry leads the Office of Personnel Management that sets the personnel policy across the Federal Government.

Scott and John?

MR. GOULD: So, good morning.

First of all, I was in the room when I saw you raise your right hand and take the oath of office. And congratulations.

We're appreciative of the fact that you have done that.

MR. BERRY: And thank you for serving your country. We're very appreciative.

MR. GOULD: So John and I are going to do very quickly three things.

number?

First, we're going to set the context for the people environment in the federal government.

Next we'll talk a little bit about the government-wide efforts that are underway.

And lastly, we'll invite you to identify some potential areas of interest where the PMAD could engage.

So in the first slide -CHAIR ZIENTS: The slide is which

MR. GOULD: Four.

So the federal government has a lot of people, about 1.8 million folks excluding the Post Office and another million and a half active duty. We're just going to be talking about 2,000 political appointees and about 7,000 senior executives.

You can think of senior executives, for those of you who have been in

the military, as the equivalent of a flag officer.

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The performance appraisal systems that we currently use in the system typically discriminate, you know, four to five different levels of performance: Outstanding on the high end, unsatisfactory on the other. predictably, our system does not do well with discriminating between the levels of performance. It's sort of kind of squared very, very high at the outstanding level; almost 80 percent of folks measured as outstanding in this system. We've been working really hard and we'll describe in a moment what we've been doing to try to fix that.

It's also a system that's highly attenuated with respect to accountability. My old background at IBM, I can tell you that in that environment if you're brought in to solve a problem, there are three key questions you get asked: You know what went wrong. Can you

say clearly what you're going to do to fix it, or do we need a new you? That level of clarity, that sort of clarifying moment of accountability can be obtained and achieved in government, but it's very, very difficult.

And this will come up over and over again as we talk about people management in the government environment.

There are very limited development opportunities for our executives. Frankly, government under invests in training. Less than two percent of senior execs in any given year get to rotate to another agency, as an example. And money which is used for training, is usually identified as the first thing to cut when you're up on the Hill and looking for an opportunity to reduce costs.

I don't want to overplay this next point, but we have limited flexibility with respect to executive compensation; about 120 to 180K is the range. Throw in another 15 percent in terms of performance award at the

1 end of the day.

And the reason why I don't want to overplay that is that we think we've got the mission that matters along with the nongovernmental organizations. It makes a big difference. It attracts people to serve in government. It matters. It's part of the compensation that we have to offer. But there you go, it's tough when you're looking for a senior program manager with a certain skill set to go out and compare that 180K max to whatever the private sector is offering.

And lastly, we've got a brain drain coming up. Half of the senior execs right now, those flag officers I was talking about a moment ago, are in a position where they could retire. Many of them are still under the old system, which means that they walk into a world in which they have about 80 percent of their compensation for the rest of their lives. So right now on a dollar-for-dollar basis if you're in that system, the old

one, you're working for cheap.

On the next slide our efforts in leadership development have basically gone on in three levels.

The first is a government-wide effort to really include performance management systems, streamline acquisitions, improve strategic planning. That is simply here if you bring good people in a government environment and the system prevents them from doing what they know how to do well, you're going to lose them pretty quickly.

Next here, lead by John Berry, really now looking at the personnel policy component of that also on a government-wide basis. And here you can see a very systematic effort on the part of the President and Director John Berry to strengthen the linkage between those strategic plans that Jeff Zients is asking us to produce with individual performance to establish that link fundamentally:

To do more training, to provide rotational opportunities for executives in government, to develop a government-wide capability to get more talent, senior execs in the mix. Kind of opening that up to an all source approach, and finally developing if you can identify them, an opportunity for folks to get onboard in training over year long periods. This is a new environment as you move from sector to the other. It requires new skills and you need to orient folks to that environment.

At the U.S. Department of Veteran Affairs where I'm the Deputy Secretary we have about 300,000 people, three major operating units, direct health care the largest in the country, a benefit system, and a cemetery system. And what we're doing at an agency level to implement some of these policies from OMB and from OPM that was mentioned a moment ago, is we've taken the number of outstandings and cut them in half. So we've gone from 80

percent to 40 percent in the last two years.

We now require developmental plans for 100

percent of our executives. We make sure that

we interview every single at the secretarial

level; chief of staff or myself sit down and

interview every new candidate who is coming

into the system and see if we can make that

connection between our mission and the talent

that's sitting in front of us.

We've invested a lot in training and leader development. We partner in a leading business school.

We've created a change academy where we can take dedicated teams into an offsite environment, walk through the skills, put the problem on the table and then actually work through team building and skills development onsite.

And finally, but perhaps most importantly, with a leader like Secretary Shinseki sitting down on a daily basis, going through the dialogue, the coaching, the

mentoring, the testing of assumptions to make sure that people are thinking about these problems in a new way and becoming better leaders themselves.

On the third and final slide, here are some questions we really have for you. I think for a moment around the table the talent, the perspective, the organizations that you manage and lead what is allotted here.

First question: How should the government develop our SES training, our mentoring our private sector partnerships?

What could we do there?

Right now the system is basically an apprentice program. I had 1,500 of my financial managers in a training course last fiscal year. I asked them, any individual who had been trained in the last ten years to raise their hand. Maybe 25 people did. I mean, just an indictment of our system and level of investment in the personnel involved.

A second question might be for discussion: What systems should we put in place to identify the high potential employees that are in the system?

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So over and over again you'll hear us thinking about the folks who are currently there, strengthening and improving their performance. Reaching into our own organizations the people who have selfidentified who want to be in public service, who have made the choice to make this a career; how can we find them and develop them? And then how can we look outside our own agencies in government to bring them in from other state and local government agencies. About 18 million people do that work in America, there's a lot. From non-governmental organizations that may have developed the talent over time and, yes, even from the private sector. We'd like to steal a couple of good folks if you have them.

The third area is we would only do

this if we can grab the resources to make that happen. So fundamentally, and this is something that John does for us all the time, he's making the case for investment in the people element of government. The chief people officer has got to be able to make the case for that. Can you help us make that business case for leader development in government itself? A lot of folks aren't convinced.

And then finally, how can we attract top leaders and make them most effective?

CHAIR ZIENTS: Scott, since you went first, you're going to see each time a couple of slides which, you know, a few minutes of background on the problems and the issues and the opportunities.

The third slide each time will be an attempt that if we as a group were to take this on, these are the types of questions that we might address and look for corporate

1 learning on these topics.

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So now we're going to open it up with Scott and John for five to ten minutes of questions. Not in an attempt to answer these questions, but more around should we pick this as a terrain. So pick questions about what's really going on or how we might be able to help.

Jeff?

MR. KINDLER: So I just have questions for information.

12 CHAIR ZIENTS: Please, that's good.

MR. KINDLER: It sounds like at the VA you've done a lot to improve the performance appraisal. So I'm interested in what the points of leverage are once you've identified either outstanding or subpar performance, what do I do about it.

MR. GOULD: Right. Right.

MR. KINDLER: So you mentioned a

22 portion of variable compensation.

1 MR. GOULD: Yes.

2 MR. KINDLER: And so I'm

interested if you could tell me what
mechanisms do you have either financial or
otherwise --

MR. GOULD: Yes.

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MR. KINDLER: -- to reward good performance, to get rid of poor performers and to otherwise once you've had good performance appraisal standards to do what you need to do. That third question that you asked right at the end.

MR. GOULD: Great question.

So we try to focus on three things. The first is just recognition. When a system is more closely aligned with identifying the actual outstanding performance, they feel better about it and they realize that their performance is being differentiated from others on the team, number one.

Number two, promotion

	Page 22
1	opportunities. So even though they are senior
2	executives, there are promotions to bigger
3	jobs and bigger opportunities inside the VA
4	system.
5	MR. KINDLER: Yes.
6	MR. GOULD: A senior executive,
7	for example, might move from the chief of
8	staff role in a major hospital to be the
9	network director of a half billion to a two
10	billion dollar insurance enterprise, health
11	care enterprise.
12	CHAIR ZIENTS: Not a lot of comp
13	room?
14	MR. GOULD: No, not much at all.
15	CHAIR ZIENTS: You have that one
16	pretty quickly, but
17	MR. KINDLER: So there's not much
18	you can do with comp?
19	MR. GOULD: Correct. That's
20	exactly right.
21	MR. KINDLER: Okay.

MR. GOULD: And then the last is

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the challenge. You know, we're looking for folks that want the challenge. You find them through the performance evaluation process and then you get them onto the next --

MR. KINDLER: More responsibility.

MR. GOULD: More responsibility.

MR. KINDLER: What about eliminating poor performance, what is your flexibility there?

MR. GOULD: We have eliminated 20 senior executives in the last two years from the VA environment. It is extremely difficult to do, quite frankly. And the rule set strongly favors the individual's claim that they had been wronged as opposed to management's judgment that they have not performed well. So on that spectrum it's more towards the individual rights. It therefore takes quite a long while to be able to go through the process, frankly a fair one, with lots of outside participation and lots of documentation to put an individual on a

performance improvement plan to give them a 90 day period to correct their deficiencies and then reach a conclusion, kind of for the good of the order, and that individual that they really need to be on to the next job.

MR. BERRY: If I could just add in and jump in there with Scott. The SES is under, you know its pay is set entirely by performance. It's different from the GS schedule that encompasses the bulk of federal employment. And you have wide latitude to -- you know, it's the closest you get in the federal government at will.

And you can remove a SES-er much easier than the others. And the good news is, is if you actually go through the process that I've described with notice, opportunity to correct and then action, those actions are upheld over 98 percent of the time.

So even though people do have appeal rights and can drag things out, they're not in the job while that's going on. And

generally management's decisions are upheld.

So it does have that.

On the boney side of the equation if you sort of look, the average pay for the SES is 167. The average bonus is about \$14,000. We have the distinguished rank award program that is awarded by the President. It is a very highly scrutinized program. Less than one percent of the senior executives are eligible for that, but that comes with a significant remuneration of up to 30 percent of pay. You know, that is traditionally recognized as lifetime achievement or really outstanding achievement, breakthrough kind of models.

So it gives you a sense, just to give a scale on both sides.

MR. GILLILAND: What's the average tenure of a SES? About?

MR. GOULD: I would say they hit it at about the 25 year point, although there are exceptions. And they typically stay in

1 ten years. Again, a lot like a flag officer. 2 CHAIR ZIENTS: Twenty-five years 3 and then they're promoted to the SES ranks. MR. GOULD: 4 Correct. 5 CHAIR ZIENTS: And then at that point about ten years. 6 7 MR. BERRY: Just one other quick 8 point. I'm sorry to jump in there. 9 One of the big problems we have 10 right now in addition is from the public perception that federal employees are overpaid 11 12 vis-...-vis the private sector. And what has happened is our GS system gets the cost index 13 14 adjustment, sort of if you will a COLA, and so that system constantly adjusts every year. 15 16 The SES system only adjusts by law. 17 And so the starting salary is 119 has now been lapped by our GS system. 18 19 you are a GS system you have many more 20 performance protections that restrict 21 management's actions.

Something else that we can do that

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is performance related that doesn't require
removal is a Senior Executive Service can be
assigned at will. And that's not appealing.
And so a manager can -- you can start to move
his folks around. If someone is in a job
where they're over their head, they can be
pulled and reassigned like that.

And so the GS system you can't do that.

And so right now our GS-15 is almost completely lapped by the SES system. So getting to people to say "Okay, we want you to take this promotion assignment. Oh, by the way, you get a cut in pay or a freeze in pay and you surrender all your rights" is one of the other big problems that we're facing.

CHAIR ZIENTS: Are there other questions?

MS. SMITH: Scope questions. Yes, I have a couple of just scope questions.

So what you're talking about, that structure and the percentage of what I call

pay that is fixed versus variable, is that within scope of this group or is that all the purview of law and legal so that we shouldn't be advising on that?

MR. BERRY: The pay range is set in law, and that's one of the limitations.

MS. SMITH: So the second question on variable?

MR. BERRY: We have wide latitude in terms of it, and that's what Scott and I are demonstrating within our own agencies and trying to model behavior for others is how you can existing performance evaluation, you can use the existing recognition system. And it would be great benefit to have some of the best practices change between those two to help us, you know accomplish that.

MS. SMITH: The second quick question. You had said that 25 people raised their on training. Is that training as it applied for remote training where you're taken out of your job? Because an awful lot of,

Page 29 1 obviously, training happens as the result of 2 your direct manager. And then I guess a 3 question for you is: For managers are there direct goals on the expectation of how you are 4 5 training the individuals under you? 6 MR. GOULD: So, Liz, down to the 7 one you've made mention of, the 1500 --8 MS. SMITH: Yes. 9 MR. GOULD: -- financial management and only 25 people raised their 10 hand? 11 12 MS. SMITH: Yes, the classroom 13 training. 14 MR. GOULD: It was classroom training and really that formal investment. 15 And without it folks either educated 16 17 themselves or going out and getting the 18 Master's degree or getting a certificate on 19 their own and paying for it, which you see a 20 lot of initiative on that.

Neal R. Gross & Co., Inc.

202-234-4433

Okay.

MR. GOULD: But there has not been

MS. SMITH:

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Page 30 1 much investment in structured training, at 2 least speaking for my own agency. 3 MS. SMITH: So just a quick question just for clarification. So a lot of 4 5 us I think have experience with kind of on-6 the-job training is really a responsibility --7 MR. GOULD: Yes. MS. SMITH: -- in effectiveness as 8 9 your manager where I think the real pivot action is? 10 MR. GOULD: 11 Yes. 12 What is structurally MS. SMITH: 13 in the performance management system that 14 requires managers to develop their people, and is that within the purview of this group for 15 recommendations? 16 17 MR. GOULD: It could well be in 18 the purview and would be a great area of input 19 for us. How we handle that in our performance 20 appraisals for senior executives --21 MS. SMITH: Yes, right.

-- we do require.

So

MR. GOULD:

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1 we're asking senior execs to be that senior 2 kind of mentor approach counsel. What we're not talking about here today is how you extend 3 that reach into the GS level. This is the top 4 5 half of one percent that we're talking about here, the SES in the political appointees. 6 7 The GS level below that, really need a lot 8 more of that.

MR. BERRY: This focus goes to 7,000 people. The workforce is 2,000. So it gives you a sense, but they're the leadership.

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MS. SMITH: Thank you.

CHAIR ZIENTS: Ron?

MR. WILLIAMS: Yes, a couple of questions. One is who owns the succession and talent assignment for this cohort of 7,000?

Is it the agency they're in, their direct supervisor, the management council? Who owns the top talents of the organization?

MR. BERRY: The agencies have broad latitude in this. They're the ones who actually doing the hiring and the firing.

1 OPM sets the general policy

2 structure within which they operate. And so

3 we set the bumpers, if you will, and then

4 agencies have broad latitude.

Onto an important issue in that when the SES was originally conceived and launched, the theory was that there would be a lot of rotation so that agencies would work together with SES corps. There's not much of that, for better or for worse, and it's an open question. Because, you know an agency says "I've got a group. There's expertise required

to run a VA hospital sort of thing."

MR. WILLIAMS: Right. Right.

CHAIR ZIENTS: "And I'm not sure I want my best talent rotating." Others would say "That type of rotation," particularly of early either as part of developmental fact of the SES or the early years of the SES, "might be invaluable training and learning." So that's an issue that we're struggling with

which if you were to misuse this terrain, I would think we would your counsel on.

MR. GOULD: And Ron, in a typical SOCs environment, for everyone of those senior execs I would have two internals and an external candidate, I'd map them against each one. Somebody gets hit by a bus, you move forward, you got that set.

In our environment we can't do
that. We can't do much of it. Because it
amounts to preselection for the job. So who
made that judgment and how did you do it? If
it becomes apparent then other people, "Well,
I'm not going to stick around here at the next
level down, I'm going to move." So there's
some perverse incentives at work there as you
step to a very natural, a very sensible
question of how do you do succession planning
and development?

MR. WILLIAMS: The second question is in the appraisal of the performance management system, what weight is given to

both results and leadership skills? I mean how do you think about those two items of capability?

MR. BERRY: Leadership represents about 40 percent, if you will, of the average performance plan. If you know, there are core elements and leadership is, obviously, the bulk of the core element. But then each agency can specify within that linking the broader leadership to their specific mission and goals to break that.

CHAIR ZIENTS: There should be one more question and then change topics.

MR. NARAYEN: Okay. At the very top of the SES, I mean long term leadership development is a multi-year process. You know, the relationship within the top of the SES and the political appointees and how do you accomplish continuity in this role over time? Because leadership sort of flows down you know if there's ambiguity or uncertainty. How do you accomplish that?

1 MR. GOULD: A couple of quick

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political appointees have an average tenure of

points. One is I did not mention, but the

4 two years where they're rotating through the

5 process. And I think that connection is

6 critical to managing well in government.

At the VA, the ratio of political appointees to career is 1 to 9,000. In DOD it's about 1 to 2000. And in most federal agencies in government about 1 to 500.

So it's critical at VA, I think especially, that we establish that link well that it's a true partnership. But, frankly, a lot of political employees come in with varying degrees of background and some highly literate in management, others kind of policy walk, some professors. They're brought in for a variety of reasons. And to good effect they create the full team, but you find very uneven exposure to managing at scale.

MR. BERRY: What is important, if I could just build on that, is I think the

Senior Executive Service is what creates civil society in the United States. All right. They are the continuity of government as we transition between political branches and people come in and go for two years. And the folks who really make the United States government work is our Senior Executive Service.

And we are facing, as Scott referenced sort of thing, a crises in terms of, you know American public opinion is turning on public employees. And rather than as sort of in Singapore and they are held up and it's a revered thing, and it's recognized you can't run capitalism without this. You know, you cannot operate civil society and have free trade and all the things we take for granted in the United States without this kind of professionalism that gives you that continuity.

And what Scott and I and Jeff are wrestling with is trying to sort of swim

1 upstream against the public opinion current 2 recognizing how the criticality of this, and that's why we would really welcome your 3 thoughts and benefits as to how we could do 4 5 this better. Because I think you could also 6 help us on that credibility issue with the 7 public. If CEOs are saying this, it's 8 obviously when I carry that message, it's 9 suspect. When you say that message the 10 American people will listen. So I could see this being a very effective partnership to get 11 12 this right.

CHAIR ZIENTS: Okay.

MS. McGOVERN: Can I ask a real

quick question?

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CHAIR ZIENTS: Please.

MS. McGOVERN: Just so I

understand the scope of this.

So the perverse nature of compensation, the hiring/firing, everything that you described -- this is a very naive question. But should we just assume that it's

1 not changeable? I mean --

MR. BERRY: Actually, the breadth of scope in terms of hiring and firing for the Senior Executive Service will be very broad.

But the law gives us -- we can set performance standards very broad and we can hold accountability very broad. And we could design systems within the scope of the law, especially for the Senior Executive Service that would give us wide latitude. And that's why I think Scott and I --

MS. McGOVERN: So just be limited by your imagination at this point?

MR. BROWN: And if I listen to what your saying and to Liz' question, too, the compensation is set by law. There's a latitude of the 7,000 for hiring and firing. But if you go the variability question, if you were to change the composition of it, you wouldn't go to these SES people who some have been lapped by GS-15s and say "I have a deal for you. You make 167? You're actually going

1	to	make	140."	Or	to	put	more	at	risk.

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CHAIR ZIENTS: Greg, my sense is that we believe that the major contribution to this terrain is comp strategies, which it might be from the private sector. It's probably not a terrain to pick. It's not to say that if we pick the terrain, we won't look at comp strategies.

MR. BROWN: I understand.

CHAIR ZIENTS: But if we happen to decide that there's real potential in training, location --

MS. McGOVERN: Yes, others. how broad is it? Is it comp strategy? Is hiring and firing? Is it --

16 CHAIR ZIENTS: Performance 17 accountability?

MR. GOULD: I think performance 19 accountability in this SES train --

MS. McGOVERN: Fair game.

MR. GOULD: -- is absolutely.

22 CHAIR ZIENTS: And Scott's done some pioneering work here to the effect. But

I think if it's a primary interest is comp

strategy, I would --

MR. KINDLER: Well, it sounds like the other major area of opportunity is the one Ron raised when nobody owns the whole cohort.

And what Ron is describing is a very familiar phenomenon in the corporate world.

MR. WILLIAMS: Yes.

MR. KINDLER: A siloed ownership of leadership.

MS. McGOVERN: Yes.

MR. KINDLER: And to the extent that that can be integrated and somebody at the top is looking out for all 2,000 people--

MR. WILLIAMS: That's right.

MR. KINDLER: -- and ensuring rotation, talent development, and this is what I think you said, that's a huge opportunity missed. And the way you describe it when it was created 30 years ago there was some hope that everybody would just sort of get along

experience having been in McKinsey and private

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equity on the West Coast and we're lucky to

have him as the Deputy Secretary of Education.

And Vivek Kundra, who you'll see a couple of

times today, who is the Federal Chief

Information Officer, oversees the \$80 billion

or so we spend each year on IT.

Tony, we're on page 6.

MR. MILLER: Page 6. We'll go through these pretty quickly.

Customer service, what are the take-aways? Not surprisingly in the U.S. Government we have a tremendous amount of customer interaction.

Second point, not surprisingly, we don't necessarily consistently handle those interactions in a consistent, high quality, low cost way. We've got a lot to learn from practices all around.

Lastly that said, there are some really interesting pockets and examples of effective customer interactions and customer service initiatives that we an build upon.

But like in anything, it's not necessarily infiltrated into the culture, how can we do it more of it with a better effect? So that's the headline.

On page 6 you'll see be it online, bricks and mortar or telephone, we have thousands of interactions that total, you know over a 100 million interactions with customers in some way, shape or form on a monthly basis.

That said, the bottom part of the page, if you look at benchmark surveys there is a real dissatisfaction with the level of service in satisfaction that people are receiving. There are exceptions to that and Scott Gould, my counterpart at VA, and their cemetery services would be an exception to that. Not consistently across every service area but, by in large, there's dissatisfaction.

Not all of IT services are on online, even in this day and age. And because of privacy concerns, security concerns there's

the natural barriers, especially being in a risk adverse environment, and a higher scrutinized environment that goes from the Hill from an Inspector General's perspective that, again, it keeps you from kind of pushing the envelop and moving to new channels in new ways.

And then lastly, in terms of the culture. This notion of kind of getting ongoing customer feedback; what you would do if you're providing a service for compensation, so how do you treat your product, the services you are providing. We don't do that on a consistent regular basis. We have some mechanisms in place, but they're much more episodic annually as far as --

MR. KINDLER: What do you mean because of the culture?

MR. MILLER: Just because, if you will, it's just like in some ways is there a strong incentive to reduce your cost in government? It's not clear what the

1 incentives that we work at.

Is there a strong incentive to really provide superior customer service?

It's not clear that those feedback mechanisms are in place either. And so when you have I could sell more products, deliver more services, in two respects. In the retention, you don't have those natural incentives. And so not surprisingly, you know those muscles of how do you actually poll somebody to understand what your customer's needs are not really in the culture.

The next page, so things going around. The examples can be across government, So a little bit about what's going on in our agency.

We continue to move more services online. For example, Immigration status and leveraging new mobile platforms. So, you know, we clearly understand that there are new capabilities that are emerging, and selectively we're taking advantage of those.

We are working to make it easier because things are regulated in terms of what information you can get and how frequently and under what kind of burden, which is an appropriate thing to monitor. We are trying to streamline that fact so that we can get more access to more timely information.

And we're trying to put more metrics in place because, again, it's hard to improve customers if you don't have a good definition in metrics of customer service.

Specifically in our agency, some examples would be basically the application that students use to access federal student aid. You know, we joked about it that it's almost like you have to have -- you know historically, you almost have to have a college degree to really understand it, to figure it out. But we've got a significant investment to use skip logic, automated, prepopulated, full information with working with IRS to make significant improvements with

that. So it makes it more accessible.

It's very much consistent with the mission. Because if more, especially under educated minority, people who may be first generation, if it's easier for them to access aid, it's more likely that they are going to access it and be able to pursue a higher education. So it's very mission-centric. But again, that's an example of what we're trying to do.

We're also trying to, specifically leading to the last discussion, build it into our performance management processes. So we actually create more of an incentive in terms of how you're providing service internally to your peer groups if you're a central office function, but also a lot of what we do is in grant making. What are our grantees saying about the service that we're providing and how do we bring that in?

The tension is how much do you put this onto performance management versus how

much you put this on kind of professional development and feedback and kind of getting that balance right?

And then lastly, we're trying to bake this into some of our systems so consistent with how can our external service recipients have more tailored access of what we can draw down on resources, we can have more flexibility in how we choose to access it versus to have you define it for us, or have us. So those are the kinds of things that we're trying to do.

And then again on page 8, which is the transition to the discussion, it really is how do we actually migrate to new channels.

And I think especially with an environment where we're going to increasingly fiscally constrained, there's an economic, right?

There's an economic incentive to what are the more lower cost channels that we can do. You see that all the time in industry.

Separate from that, how can we

continue to get good customer feedback so we can get better and trade that.

And then lastly, kind of at a high level, just how do you really build a culture? Because, again, if you think about the Federal Government and it's just like any multinational corporation where there are multiple business units with multiple divisions with multiple geographies. So at any given, you may have some great things going on, but the real challenge is trying to do that with more consistency but not being overly restrictive. And try to do it as a culture and as a consistent process. And that's what we're facing.

MR. SALEM: Stop just a minute.

If I can ask real quickly.

MR. MILLER: Right.

MR. SALEM: So if you take that first question, I mean how far along are we on the multi-channel ability? And what I mean is everything from self-service to chat to all

the things that probably most the folks around this table have already started to progress as far as taking care of customers. I mean, how far along are we on already adopting those self-service online technologies? Just sort of a benchmark?

CHAIR ZIENTS: So let's set being the private sector at a 100, where are we relative to that event?

MR. KUNDRA: Probably at 20. And the reason is because we have very uneven execution. So agencies like the IRS are much further along because they've moved towards efiling, they've moved towards online support and self-service whereas a majority of the other agencies, unfortunately because if you look at how the government is also organized, it's based on an industrial era model where everything is bureau-by-bureau, department-by-department and that is complicated by the statutory constraints. But we're much further behind than the type of services you access,

in the consumer space especially.

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MR. SALEM: I mean, the reason I asked the question, though, because this is a fairly well worked best practices are available. You know, it's not like this group would say let's go build some whole new set of best practices. I mean, this is a well traveled -- and what it requires, quite frankly, is leadership at the top that's willing to say we're going to make an investment and stick with that investment over a period of time.

I mean, I don't want to over simplify, but it's a multi-year investment to achieve the multi-channel better quality of service.

MR. SOLSO: I think that there has to be recognition by the leaders that this is an important thing to do.

CHAIR ZIENTS: Yes.

MR. SOLSO: And give it a high priority because it starts with your third

bullet point, and that's the culture. Because if you don't have an attitude that this is important and that we're going to get better at it, then you can have all the systems in place and it won't work.

MR. SALEM: I agree with you.

MR. MILLER: And I think

translating that, at least in our environment

and you can laugh, because it's a multi-year

sustain and you have leadership that is

turning every two years, you need to actually

build a shared leadership model that your

senior career executives are also bought into

this and are developing those kinds of skills

so they can lead it during the transition so

it doesn't dissipate.

MR. SALEM: I think that's it.

MR. SOLSO: The thing that comes to mind out of both of the conversations, though, is that if you think about each of these as pilot groups, you know do you have the ability to then leverage across the whole,

I don't know how many agencies there are. So it's the idea here is to refine something and really make it work --

CHAIR ZIENTS: Yes.

MR. SOLSO: -- and then apply it across everything.

CHAIR ZIENTS: I mean, you know the glass is half full, you know getting it back to where you are, is that in each one of these areas there are some leading edge agencies. And what we're trying to do is get that from a couple to more than a handful, and that's how we envision doing this. So if were to pick customer service, we'd have Tony sign up and lead a group of deputies, five, six or seven who say I care about this.

MR. SOLSO: Okay.

CHAIR ZIENTS: My Senior Executive
Service cares about this. Now, and then I'm
making your point, we're not looking for
blinding new insights, but what's worked, what
hasn't worked and how do we help group of five

or six turbocharge their efforts. And then a year from now or two years from now we have a lot of best practices that we can point to, and then we spread that across the other agencies across time. So that's the multiplying effect we're looking for.

MR. GILLILAND: But, Tony, I think so if you think about people rotating it out of one problem, I mean clearly you know and you know how to do this stuff, you can get people that can help you with it, what other types of things do you run into when you try to do, you know a kind of new customer service model?

MR. MILLER: A couple, and feel free for others to jump in.

One is define the customer, quite frankly. And so as simple and as basic that is to get the uniformity, you have different definitions. So it's not always the, you know a purchasing customer, all right. But in our case we're giving grants, but we're also

1 giving student aid.

Well, one's an institutional customer. Well, that's a different set of interactions because who speaks for the customer and so you have different definitions of who the customer is within the institution. So you have the complexity of defining the customer is one.

Like, a more natural, I think there's just a consistent skill that I would find in how you do metricize things across --

And so even once you have a definition of how do you translate to what have been the interactions and then what dimensions of those matter most that you can start measuring, and so that's not something that we have an inherent deep repository of skills.

MR. KUNDRA: And if I can add to that, the other big gap is privacy and security in the public sector in terms of the IRS not being able to share information, for

1 example, with Department of Education.

So what Tony was able to accomplish in terms of simplifying the student aid form, it actually took a lot of lawyers sitting down together and saying well how do we make sure we naturally leverage technology so that the person applying can say it's my data, click, autopopulate the Department of Education website.

And secondly, I think from a customer perspective the American people don't really care how government is organized, whether it's federal, state or local. If you're starting up a small business, for example, you've got to file your taxes at the local level, formation at the state level and then at the federal level and they all have different regulatory compliance requirements coupled with statutory requirements around how that information is supposed to be safeguarded.

MR. MILLER: And I think the other

thing which gets to the last point about this
-- well, this notion of a culture. And this
would be great to get all your experience on.

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What also happens is, you know it becomes this is the latest initiative. And so again you have, I mean by definition, right? When leadership comes into Washington, a new Administration, it's always with an agenda and a set of initiatives. That is by definition-just like transitions with CEO leadership. Okay, here's where we're trying to take the organization. And so you do get this notion of initiative and change fatigue, which is it's just perennial. And so I would think that a multi-- and so I'd be curious to understand as you grapple with that what are the tools and techniques to deal with that.

MR. SALEM: Let me give you this about the -- one thing that's always helpful, and that's if you go back to page 6, it actually talks specifically about how many contacts you actually bring. And you can use

that as saying here's what it costs. There's a dollar amount associated with this page. So that every new leader that comes in can stare at it and say "This is the cost to my organization, \$2 million in personnel because we do it all manually," or whatever. So the more you can quantify for everybody what is the total spend on this, then you can start thinking about everybody can see the opportunity as you go — they come in, they say it's \$10 million a year I'm spending.

MS. SMITH: Can I say something here? Why I'm hearing from the last two is that these are very observable, very concrete.

MR. MILLER: Yes.

MS. SMITH: The challenge that you're presenting to us is how do you embed and proliferate them across an organization?

Not that "Boy, we all know we should buy from one vendor in the leveraged scale." The question is why haven't we? What perspective can you gain from this organization on why, as

you point out, those kind of obvious benefits
haven't taken hold and been proliferated
horizontally? Not -- because people know they
exist. You all know they exist.

MR. MILLER: Right.

MS. SMITH: But how have we in our organizations lead the cultural change, the stick-to-itiveness? That's what I'm hearing. Is that what ---

CHAIR ZIENTS: I think that's right. There's going to be a big culture change aspect in each one of these. I don't want to minimize, though, you know what are the best practices.

MS. SMITH: Yes. Yes.

CHAIR ZIENTS: What are the right tools? So in IT, I mentioned it earlier, terminating projects when it becomes clear--

MS. SMITH: Right.

CHAIR ZIENTS: -- that they're not going to work. Chunking them up. Things that are second nature to you, but knowing to the

top three or four that you just insist upon is also helpful.

MS. SMITH: Yes.

CHAIR ZIENTS: But there is going to be a change management element to each, but I think there's also going to be a set of best practices.

MS. SMITH: Yes. Yes.

CHAIR ZIENTS: And then there's also going to be the oomph, you could call it, raised to get this stuff done.

MR. KINDLER: It also strikes me in listening to both discussions so far is the unique challenge for people like you as the one, Tony, you're talking about is clearly the leadership, the political leadership, comes and goes on a very short time frame and the SES stays.

CHAIR ZIENTS: Yes.

MR. KINDLER: And that, you know this is a different situation in business where, at least in theory, the CEO might be

there for a while, at least they have to think that.

3 CHAIR ZIENTS: Right.

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MR. KINDLER: And so they can either have change fatigue or wait you out.

And so the first discussion we had about the SES strikes me as very important to embed the change orientation and create the continuity so that if Tony isn't here in a couple of years, for whatever reason, the continuity remains. That's a unique challenge to the government, it seems to me.

CHAIR ZIENTS: Yes. It's not just the CEOs, it's your whole team.

MR. KINDLER: Yes. So that makes the SES critical.

17 CHAIR ZIENTS: Yes.

MR. KINDLER: Because they have to be the carriers of change beyond this Administration.

21 CHAIR ZIENTS: Absolutely.

MR. WILLIAMS: Yes, but it seems

that part of the issue is defining the mission of the organization in a way that the outcomes you want are embedded deep in the organization.

MR. KINDLER: Right.

MR. WILLIAMS: For example, I'll just make this up. If your objective is to process Pell grants, that's one thing. If your objective is to make certain that students can get Pell grants quickly and timely with a minimum amount of effort and maximum amount of ease, then working that set of issues gives you a longer longitudinal view and gives you a broader perspective then if you define it as processing grants.

CHAIR ZIENTS: And then driving those goals into performance reviews.

MR. NARAYEN: But the "ah-ha"
moment that I think all of us in private
sector have gone through is specifically with
customer service is what you might consider
the movements online, you know lead in both

lower cost and better customer service. And
I think if you recognize that and it's going
to take many years, all of us have to offer it
in multiple channels. Everybody who goes
through what's perceived as the cheaper, you
know online mechanisms find better customer
service.

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So, this is a win/win if there's-CHAIR ZIENTS: That's one of our
big cultural challenges right now. Because
people are starting to push back and say
you're pushing us to customer service, you're
pushing us on budget at the same time, how do
I square that.

MR. NARAYEN: Right.

CHAIR ZIENTS: And I think we believe that actually one will help to solve the other.

MR. NARAYEN: Right. Exactly.

CHAIR ZIENTS: They're aligned,

but I think you could help us with that also.

And this movement to online has been quite

slow. I mean, again, it's at best at 20 on that 100 scale. And so how you actually have successfully migrated from telephone-based and other ways of interacting to online would be an area of best practice.

MR. MILLER: And you move to mobility at the same time and so --

MS. LEE: Yes. Two issues I see just listening to the presentations.

One, Tony, that you mentioned is you know the switchover from the political appointments to the folks that stay a while. And it seems to me that two years is such a fast time and hardly time to, you know figure out where the good people are, get the nonperformers out and replaced and kind of build your team underneath you so that the goals are ongoing. You know, that just seems like an incredible amount to accomplish in two years. And really, I've heard that it's really 18 months, you know in terms of political appointees. So that's one

1 challenge.

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online. You know, it seems that moving a lot of customer service online is a benefit and you get rid a lot of the people performance issues or attitude issues. But, you know a lot of companies these days are outsourcing to other countries, and that brings up the STEM education discussion: Do we really have the people qualified to be able to perform these online services? Because I'm sure that the government isn't going to be outsourcing anytime soon. That's not a potential option.

But I think, you know there are a couple of issues just in terms of finding the right people, building the right team and sustaining that over a period of time as you've mentioned when you have change fatigue or other issues and other impediments that we might not necessarily have in corporate America.

CHAIR ZIENTS: The timekeeper will

1 thank you guys.

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Contracts. So one out of every \$6 is contracted out. So, over \$500 billion dollars.

MR. WILLIAMS: Over what?

CHAIR ZIENTS: Over \$500 billion a year. The President has put a stake in the ground March of 2009, a couple of years into office, that we were going to become more efficient and effective in contracting and save \$40 billion.

Last year total contracting
actually went down for the first time in, I
believe, 13 years from \$550 billion to \$535
billion as we've started to terminate
ineffective contracts, pool purchasing power
for the first time, ramp up competition, move
where we can from cost reimbursement contracts
to fixed price contracts where appropriate,
which decreases the risk.

Martha Johnson runs the organization that's right in the middle of

Page 67 1 contracting, the General Services 2 Administration. And Dan Gordon is a part of our team here at OMB and leads procurement 3 policy across the Federal Government. 4 5 So let me have the two of them walk through a couple of minutes to setup and 6 7 then the discussion will catch. 8 MS. JOHNSON: Well, I wanted to 9 just begin by saying thank you so much for 10 lending your support and good ideas to these 11 efforts. 12 Gail is one of my new best friends in Washington, so it's wonderful to see her at 13 14 the table. 15 And I have to acknowledge Tim who 16 in the dark ages interviewed me at my MBA 17 program and opened the doors so that my career started in the chops of manufacturing. 18 19 Anyway, it's good to see you. 2.0 MR. SOLSO: It's good to see you,

MS. JOHNSON:

The first slide here

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Martha.

basically says it's big. GSA you should think of as the membrane between industry and government. We really play a role right in the middle there. And, you know we're constrained in a number of different ways, but we play a membrane role and we need to be healthy, and the contracting vehicles are the way we make that healthy. We oversee them, we help write the policies around them and we execute them.

But it hasn't always been that way.

The first 50 years of GSA's life we were sort of the company store. You had to come to us to buy things. Mid-1990s procurement law changed all of that and we entered into a newer world of competition. It was about the time we were giving credit cards to federal employees to be able to buy more conveniently and with a better trail of information. And it also took GSA away from being the company store and put this out to the agencies.

As a result, we could not leverage

the same kind of buying power because we were more decentralized and the competition was meant to encourage those kinds of better prices. But more recently we've discovered, this is something that Dan has championed and we've been executing as best as we can, is the notion of facilitating the government into more cooperative buying.

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So while contracting is big, we have attacked commodity buying with this notion that we need to sort of join up a little bit more and exercise a little bit more leverage as we buy.

So the next question becomes services contracting. And as the government has outsourced more and more services contracts becoming bigger and bigger and ballooning, and this covers everything from IT services through janitorial services. And this is a conundrum that we want to put in front of you.

Slide 2 basically says we've made

some runs at this. And I come from the private sector enough to know that I'm looking for good ideas, but I know we're all struggling with this to some extent as our whole economy shifts into a services economy.

The issues are significant. You know, how do you do results based services?

How do you qualify contractors? Are we still using the 1950s model of where did you go to school, how long is your r,sum,? What's your hourly rate and how do we compare that in some sort of a credible form?

How do we innovate? Services innovation to me is one of our biggest challenges. I don't see enough of it in academic conversations just how do we think about that, getting best value.

And then, of course, all the revenue models that basically are around hourly rates. How do we manage in that?

And inside all of those issues, which are your issues as well I'm well aware,

the Federal Government has statutory
requirements around competition that preclude
long-term partnerships. We have some real
commitments to nodding to small businesses,
service-disabled veteran-owned businesses, et
cetera. So we have some social overlay on our
contracting and there's also issues around
umbrella contracts and how you do task orders
against them, and all of the sort of
paraphernalia of how we contract in the
government.

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Now, that was sort of like in two seconds -- but I basically want you to know that we've got the big questions in front of us and we would really appreciate your best thinking about this: How can we assure that the government is getting the best value out of its services contracts?

How should we be making our make/buy decisions? Now we all understand that some of the make/buy decisions have been politically motivated, you know there's been

1 politics behind the notions about outsourcing.

But how can we better frame that so we can make that conversation a little bit more transparent and sort of sophisticated for

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everyone?

What lessons can we borrow from commodity buying?

And then what challenges do you see as our focus moves from really focusing on commodity buying into this whole services arena, which is where the big enchilada is?

So that is it in a nutshell.

Do you want to say a couple of things. Dan is my partner in crime.

MR. GORDON: Absolutely. Just to pile onto what Martha said. So you have even hear more questions where we would love input from you.

I should tell you, by the way, that I've been here for less than a year and half. I'm a lawyer by background. I was at GAO for 17 years before that. And before that

I was in private practice in a law firm on 2 Pennsylvania Avenue.

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3 MS. JOHNSON: I'm surrounded by 4 lawyers.

MR. GORDON: And we're trying to protect you, Martha.

A couple of tough issues we're wrestling with. The one in the government is called requirements definitions. When we're buying services, how do you tell the companies in advance what you're looking for? Very important in our world because if you don't have a clear statement of what you're looking for, you've run into performance problems. And the flip side of that is how do you do contract management over services? struggle mightily and we would love suggestions in that area. It is very tough.

A cousin of that problem, just to keep piling on, a cousin of that is the issue of us being completely dependent on the contractors. We have turned so much to

contractors that I hear people tell me when
I'm going around talking to agencies, they'll
tell me don't have any federal employee that
knows how to write a contract. They use a
contractor to write contracts for other
contractors.

MS. JOHNSON: Yes, it's a real problem.

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MR. GORDON: How do you deal with over-reliance? I have people that tell me that no federal employee understands their own IT operation overall. That they have to turn to contractors to do their IT systems planning because there aren't federal employees who understand it enough. We could go on and on in terms of the over-reliance on contractors. How do you deal with that question?

MR. KINDLER: Can I just ask?

MS. JOHNSON: Yes.

MR. KINDLER: Just going back a step, when the change was made from being the company store to distributing procurement

decisions if you could maybe wave a magic wand and reverse that, would you?

MS. JOHNSON: I was asked that in my confirmation hearings, and my answer is absolutely no, I would not go back. I do not think having a company store really does engender the right kind of competition. It keeps it way too funneled through GSA. And, you know it's true that when you're a monopoly, you act like a monopoly. And I was here as Chief of Staff in the agency right after that law changed, and it really did help us understand how to spell marketing, how to spell competition and how to get into the notion that we wanted to demand performance.

So, no, I would not go back to making that a mandate. I think we should earn it, though. People can turn to GSA. And if we're the best, they will use us. And that's the challenge I put to the organization.

The contracting competency that we have and is across the government has been a

What we

1 bit diluted over the last 10 or 15 years for 2 a number of reasons around downsizing 3 government and pushing people out and so on. 4 But --5 MR. KINDLER: So, this is naive and maybe I'm just not understanding how it 6 7 works, but can anybody buy their own paper 8 clips? 9 MS. JOHNSON: Yes. You can basically make a fair amount of purchases, you 10 know on a credit card. 11 12 MR. KINDLER: And aren't you losing huge purchasing powers by the 13 14 government must buy gazillions of paper clips and not letting everybody buy their own paper 15 16 clips? 17 MS. JOHNSON: Well, you should see the trainload of rubber bands I once saw for 18 19 the Post Office. 2.0 MR. KINDLER: Right. 21 MS. JOHNSON: This is were our

cooperative buying has moved forward.

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1 did was we collectively facilitated a number 2 of agencies who said, yes, we will join up. We then sort of let a contract across about 15 3 businesses, including the big ones, Home Depot 4 5 and so on, and then a number of small 6 businesses. And we said we will agree that we 7 will put our money into this handful of businesses for office supplies, for printing 8 We're moving into a couple of other 9 services. And so we're playing with that model, 10 and they are giving us very good prices. 11 12 So, if you're a government person with a card, you go into Office Depot, you 13 14 will get the government rate. So you're satisfied 15 MR. KINDLER: 16 you're getting the purchasing power of the 17 government? 18 MS. JOHNSON: I think with that 19 cooperative buying we're getting there. We 20 want more and more agencies to come on up and 21

On commodities?

MR. KINDLER:

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MS. JOHNSON: Yes. And this is for commodities mostly.

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MR. KINDLER: Okay. I know you want to talk about services, but I just want to understand whether you're getting the potential bargaining power on commodities.

MS. JOHNSON: I think we know how to do it much better than we did even 18 months ago. The first stab at this, you know there are all kinds of ways that implementation takes its time. But we've got the model and we're repeating it across other types of commodities, and it seems to be working. If Scott Gould were still here he would talk about how VA is moving out in front on using these contracts and they're working, and they're saving a lot of money. Budget pressures are forcing people into this cooperative arrangement. So, that's helping.

MR. GILLILAND: Martha, how do you motivate that type of cooperation then?

What's the motivation for the other leaders?

MS. JOHNSON: Well, right now it is a very clear savings. It's just sheer savings. People who need to cut 30, 40, 50 million out of their -- you know, are saying "What can you do for us GSA?" And they say,

"Gee, we got this healthy little --"

MR. GALLOWAY: I am John Galloway sitting in for Jeff Zients.

I think that is what from our mind is one of the key differences to focus on is that how do you then get, and you have to understand across a large corporation, how do you get far-flung operations to agree instead of saying I want make my own contract for X?

And how do you incent behavior when you don't have a stake necessarily? And, of course, I guess in aggregate it's a lot of money but in the moment are you really going to tell that executive which are trying to achieve lots of key things, that he has to do it by contract? So we think it's a big issue.

MR. KINDLER: But the federal

1 budget is going to create the big stick.

MS. JOHNSON: That is creating it right now, and now it's asking the next question, which is services, which are harder to sort of figure out a model for.

MR. WILLIAMS: It raises the question of to the extent that the agency spends less in one category, do they have the flexibility to like file it in other categories or is it a line item? To the extent that they spend less in paper clips, then they spend more on something else or not?

MS. JOHNSON: Well, there's a fair amount of discretion inside a person's arena. They can decide they want to try to -- they can even move it into personnel. But, you know every agency has its own sort of constraints around this given their overall natural roll up of the budget and what they need. So they might be pulling it away from you.

MR. SOLSO: The one question I

have is that in our experience in selling to

the government is that the procedures that are

required to qualify different accounting

systems and so forth, so it costs a lot more

to sell to the government, and that's baked

into the price. And so is part of the scope

here that we can address the front end issues

of qualification and change that?

MS. JOHNSON: Oh, yes.

MR. SOLSO: It is?

MS. JOHNSON: I think we need to be looking at that as well. I mean, it goes to all kinds of things. There are a lot of things baked into these onsite contractors in terms of office space. You know, we're paying for their office space when they come into the government to help. There are hidden costs around a lot of these contracts that we're beginning to unpack. And I think we need to scrub the whole thing from the front end.

MR. SALEM: You asked a question, you said how should an agency handle make or

1 buy decisions. How much of that is going on 2 where you're actually spending money to make lots of things that are already available 3 4 commercially? 5 MS. JOHNSON: Well, I meant make in the sort of mythical sense of should we 6 7 onboard and have the talent in-house, or 8 should we contract out? 9 MR. SALEM: I got it. Absolutely. Outsourcing services. 10 11 MS. JOHNSON: It's outsourcing 12 services. Yes. 13 Thank you. MR. SALEM: 14 MS. JOHNSON: To staff or buy for services. 15 16 MR. SALEM: Okay. 17 MS. JOHNSON: And it's so interesting because, for example, in 18 19 communications, I ran into this recently in a 20 hearing. Communications in an agency has 21 often been sort of public relations. Well

recently agencies now need, they really need

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crises communication support. So do you staff
up with a bunch of crises communications types
or do you go and buy it when you need it?
Well we went and bought it when we needed it,
and we were in front of the Congress. Because
it doesn't have that -- you know, the rock in
a hard place makes it a difficult trade-off in
the moment, but it goes to the innovations
issues. As more and more services are
required and better and better services are
required, how do we stay ahead of that or do
we buy it?

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CHAIR ZIENTS: Okay. The timekeeper is back. Thank you.

MS. JOHNSON: Thank you.

CHAIR ZIENTS: I want to introduce Valerie Jarrett, who is the President's Senior Advisor and being the point person to the business community.

MS. JARRETT: Hello, everybody.

Please have a seat. I'm not going to interrupt a lot.

Neal R. Gross & Co., Inc. 202-234-4433

The President's preparing for a press conference and he asked me if I would stop by and just tell you guys how grateful he is for your service and how important this is

to the Administration.

And I see a lot of friends around the table. And we really appreciate you doing this. He's taking it very seriously.

You're the perfect person and Jeff to hand this out. Jeff and I were just up at the President's Export Council where Jeff made a presentation around how the overall examination of how to improve government and make it more user friendly and the fact that he's focusing first on trade and what we can do to really deliver on behalf of the customer, and the customer are the business community, business itself. Your input in this just invaluable, and I just want to say thank you. And it's terrific to have you guys and I'll let you get back to work.

CHAIR ZIENTS: Thank you, Valerie.

1 MS. JARRETT: Oh, you guys have 2 any questions?

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CHAIR ZIENTS: Any questions for Valerie?

Thank you, Valerie.

Did we get a dose of contracting?

Okay. Contracts attorney, important.

Last topic and then we're going to have David Hayes, who is Deputy Secretary at Interior and Vivek is going to join us again.

And we're going to talk about IT.

This is a topic area that we know we can benefit, because we already have. And with that, maybe you want to say a minute or two on the work that came out of our winter meeting and then to David.

MR. KUNDRA: So the President actually invited about 50 CEOs from across the country to help look at how we could modernize IT with the Federal Government. Out of that came a number of best practices that we can be very, very focused on implementing. And a big

part of our IT reform agenda has actually been built on a lot of the input we had from that meeting.

CHAIR ZIENTS: Good. David?

MR. HAYES: And just very briefly

I'll go through a few points here.

First of all, thank you for having us. And we're delighted to be working with you. I can tell you that as a Chief Operating Officer of the Department of Interior, an organization with 70,000 employees and trying to manage 20 percent of the land mass of the U.S. we need your help. And IT's a perfect example.

It's stunning how much the government puts out for IT, \$80 billion annually on IT systems. And at any one time we have a huge number of important IT projects; 12,000 major systems across the government right now.

We are finding, and Vivek has been a true inspirational leader on this, that

these projects are being more expensive,

taking longer, delivering fewer capabilities

than planned. That's probably not a surprise

to you, but it was a surprise, I think, to the

government as we systematically with Vivek's

leadership went through a process I'll

describe in a minute.

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We found that about 40 percent of our major projects are not on track. The route causes of the problem are known:

Many of these major projects are not scoped properly;

Their deliverables are way in the future;

Program managers often don't have the technical knowledge to do the right scoping and to do the right tracking, and;

We have a unique problem in the Federal Government with our budget cycle. We often have to make decisions years in advance.

Just to give you an example, I have a meeting today on our fiscal year 2013

budget process, which is beginning now. So if
we want to put a major new IT system in place,
we're looking at the 2013 budget process. It
would start in 2013 and the deliverable would
be three or four years after that. So what
technology are we selecting today for an
application five or six years from now? A
challenge.

Here's what we have been working on through the President's Management Council and with Vivek's leadership.

First is an IT Dashboard that I recommend to all of you. This is heresy for the government to show its dirty laundry, but this is the Obama Administration approach to things. And I'll tell you it works. You know that disclosure works.

What we are doing is we are tracking investments, putting grades on how we are doing on major IT projects and we are finding our managers don't like to be embarrassed, and this is a big motivator.

Also, Vivek holds monthly TechStat sessions with the IT folks, the CIOs in our organizations. These are tough sessions. Our IT folks have never encountered anything like it. It was described as when Vivek comes over with his team, people are shaking in their boots because they're asking the hard questions: What are you getting, what are you delivering?

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We had two major projects in

Interior that were materially affected by

this. A project, a \$56 million project we had

sunk across \$56 million. We had another \$38

million ready to go. This project was

delivering nothing. We cut it off. We

stopped. Stopped the bleeding. We're not

doing this anymore. We salvaged some pieces

of it, but let's not pour a lot of more good

money after this.

And we've also turned around other projects as well. We actually have had in our department a similar and a mortarboard

approach that we call iStat to ask the hard questions.

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Vivek has come up with a 25 point

IT reform plan that we are working to

implement across our departments. These are

the major elements of it. I think they all

make sense. I will say that, and you can read

them here, you know we need to:

Make sure we've got the right folks in these jobs;

We need to integrate the program teams;

Do best practices sharing, which I think we're facilitating with the IT Dashboard and other things, and;

Supporting modular development.

This is to me the biggest sort of lessons

learned from this exercise. Let's not create

these behemoths that no one can sort of have

any fingers on any controls on. Instead,

let's get modular results on time tables that

are realistic and that can be in fact tracked;

We got to work with Congress to
have more flexible IT budget models;

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And we need to strengthen the structures that we're putting in place really for the first time here in this Administration to review major projects.

So our reform agenda we've got three key objectives.

One is this modular approach using it to drive the average size and duration down and the success rate up for these major IT programs.

We are looking to improve the yield on our IT infrastructure spending and shift spending from redundant underutilized infrastructures to mission priority programs.

We have a problem in the Federal Government that you would expect of stovepipes. Let me give you a quick example.

We have the National Park Service, the Bureau of Land Management, the Bureau of Reclamation, the Bureau of Indian Affairs. We

have eight or nine of these organizations each with 10,000 people, they all have their own IT systems.

We have one server for every seven employees in our department. We can have colocated folks and they all have their own IT.

CHAIR ZIENTS: What do you do when the Secretary's desire to send an email to all of his --

MR. HAYES: Right. The Secretary came in and said I want to talk to my 70,000 employees, we had no way to do it. We had to-CHAIR ZIENTS: How many months to --

MR. HAYES: Many, many months to get it. And now we have it. This big success. Hey, we can talk to our employees.

Phenomenal problems.

MR. BROWN: And we propose the wireless thing. Sorry.

MR. HAYES: Greg, I don't know you, but I think I know what company you work

1 for.

And we're moving to cloud first, which is hugely helpful and a God send, frankly, given this huge problem for physical infrastructure that needs to be addressed.

So, that's our quick rundown.

Vivek, I don't know if you want to make another comment or two, but we'd love to just spend a few minutes with you and get some feedback.

CHAIR ZIENTS: On Slide 14 you see the types of questions that we would pick this terrain --

MR. WILLIAMS: Two questions. One is does the \$80 billion includes the development costs and the infrastructure or how would you split the two between infrastructure and development?

MR. KUNDRA: It's about a \$20 billion, \$24 to be precise, is spent on infrastructure and the rest is spent on mission IT in terms of development and

1 maintenance of these large scale mission 2 critical systems.

MR. WILLIAMS: But in terms of new 4 development each year, that's in the balance 5 between the 24 and the 80?

> MR. KUNDRA: So the new development would actually be about, I would say, about 15 to 20 billion.

MR. WILLIAMS: Fifteen to 20 billion?

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12 MR. WILLIAMS: Okay. And that's the full expense for that? 13

14 MR. KUNDRA: Exactly.

> MR. WILLIAMS: Okay. The second question, you talked about modular. How does sort of sorting that architecture come into play, is that part of the modular solution? And the whole question of architectural roadmaps or blueprints for the various business functions that you're trying to workout?

MR. KUNDRA: So the challenge in the past, as the Deputy Secretary articulated, unfortunately what was happening with architecture in a lot of the agencies was that it became a paper that would just get filed on shelves.

MR. WILLIAMS: Right.

MR. KUNDRA: Where a lot of these agencies would spend five years \$40 million and then I would sit in a meeting and ask well what did we get? And what you got was a book at the end of five years.

So what we're trying to move to in terms of the cloud first policy and open APIs and so architecture is to say we don't necessarily need to architect and engineer these massive Enterprise systems.

One of the biggest pain points of the U.S. government actually is in the ERP space. So we actually halted earlier this summer about \$20 billion worth of financial systems across the board. Because the dream

that was sold to the government was that your financial system will balance your books, it will track your assets, manage your supply chains and make you coffee, right?

And we really, like, at the Department of Defense they spent 12 years and a billion dollars and the project failed. And that's, unfortunately, not the only example we have.

MR. SOLSO: And that's not unique for the government.

MR. KUNDRA: Yes. No.

MR. NARAYEN: I was at that
meeting where you alluded to that. And I said
there anything beyond 18 months for an
architectural project right now, I just don't
know you do it. And so if you are trying to
figure out architecturally what happens in
2015, I think that's fundamentally deplorable,
right?

MR. KUNDRA: Yes.

CHAIR ZIENTS: Well, you know you

need to change -- we talked before about how much flexibility we have in changing law.

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MR. NARAYEN: Right.

CHAIR ZIENTS: This is an area where we're working very closely with the Hill because it's an obvious problem.

MR. NARAYEN: Right.

CHAIR ZIENTS: So that we can be - and there's some pilots already going on
where we're getting dollars where the dollars
will be flexible. At the same time you got to
streamline the procurement process, though,
too.

MR. NARAYEN: Right.

CHAIR ZIENTS: In that, you know it's two problems right now. It's a budgeting process and then it's a procurement time frame. But we've had some successful pilots where the Hill is working with us to change that.

MR. NARAYEN: And architecturally it's nice to see as you finally have a federal

CIO and a CTO. Because that long-term

continuity of putting all of these modular

things together is critical to your point.

MS. SMITH: You know this is, and

I think we're all smiling because we all do, the journey, so I applaud the infrastructure discussion and taking it on. But who is the business, if you will, owner of the trade-offs of IT? So, like you're the IT, but the way I've personally seen this ever work is that you have to have a business owner that has the yes/no vote, IT. So if it's split out --

MR. HAYES: Right.

 $\label{eq:ms.smith} \text{MS. SMITH: } -- \text{ do we have that?}$ Do we have a --

MR. HAYES: You mean Interior?

MS. SMITH: Yes, but do we have one person who that's the tie breaker across--or tell me how the budgets work across the agencies.

MR. HAYES: Well, let me give you an example at Interior and then maybe you can

give a broader example because this is a big problem for us.

MS. SMITH: Yes.

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MR. HAYES: And it went with the stovepipe situation.

MS. SMITH: Yes.

MR. HAYES: So every of our major stovepipes has their CIOs, and then we have regional organizations. And a lot of them have their own regional CIOs. And we have, I don't know, Andrew, how many CIOs? Thirty CIOs in our department. So all of whom think that they have decision making authority.

What we did, we just broke a lot of china over the last month on this. What we did is we made Andrew our CIO, who is from Hewlett Packard and has got tremendous business experience, and was formerly our Chief Information Officer but not in reality.

MS. SMITH: Right.

MR. HAYES: Then what we did is we changed the job descriptions for all the other

bureau CIOs and said basically you're implementers. You are not decision makers in terms of deciding our direction. You're going to help implement. And this was hard because you know, you're onto -- but the Secretary did it with a Secretarial Order, we socialized it. We're very hopeful that this new structure will be helpful.

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MR. KUNDRA: And I think that the leadership that Deputy Secretary Hayes has shown has actually become the roadmap for other deputies secretaries across the government.

I think you're absolutely right, at the end of the day if the chief operating officer is not owning it, what you get is this culture of faceless accountability.

Just to give you a data point.

The U.S. Government went from 432 data centers in 1998 to 2,094 data centers this year. And the reason is because they have all this duplicative spending, investments across the

board and so they're not a single business owner. But now the deputy secretaries are driving very, very hard to begin scaling this across the board.

MS. SMITH: Right.

MR. GILLILAND: How long did it take to kill the \$56 million project? And how much did it cost? What was the process? You decide we're going to kill this, how long did it take to kill forever?

MR. HAYES: I'd say over a process of two or three months of discussions, starting with the TechStat sessions that Vivek had. And the hardest part was taking away the \$38 million that had been hoarded by that agency to complete the project. You know, there's no assurance that coming behind that was going to money to do whatever needed to be replaced by it.

Yes, frankly the fact that this is a government-wide effort and that our department was not singled out, this is

something that is happening across the departments through Vivek, that helped us tremendously. I don't think we could have done it on our own.

CHAIR ZIENTS: I think across that two or three month period of time we reviewed working with the deputy secretaries and Vivek coordinating the process, more than 26 projects. And there were several terminations, several rescopings and a bunch that were on track and we said that's on track. And that was important both because it was a significant amount of money and they're mission critical applications, but then the learning from that we're now applying better procurement.

MR. HAYES: So any further advise you all have in terms of, you know I'm a COO but we're also testifying in front of Congress every other day and doing a lot of other things, as any COO is doing. Any thoughts you have on sort of red flags for us or special

ideas that you come up with that are

techniques that have worked up to here. I know

time is short, but --

CHAIR ZIENTS: Why don't we do--

MR. BROWN: Can I ask you just one quick question? You're the COO. What percentage of your time is spent on the operations of the department? As opposed to testifying and all the other things?

MR. HAYES: Well, yes, it depends on how you define it I think. You can define operations broadly in terms of implementing our priorities, which I do, I'd say the vast majority of my time is spent in that regard. Some of it may sound like it's policy implementation, which it is, but if we can't get that through our 70,000 employees and sort of get everyone marching together, we're not going to implement the President's priorities.

CHAIR ZIENTS: You know, there's obviously overlap that just basically the Secretary is going to spend more time

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2 MR. HAYES: Right.

3 CHAIR ZIENTS: And the deputy
4 secretary will be the COOs running the
5 operations. Now there are lots of competing
6 demands.

MR. HAYES: Right.

CHAIR ZIENTS: And I think each deputy secretary would say my main responsibility is the operation --

MR. HAYES: Yes, We stay at home
more and mind the store.

CHAIR ZIENTS: Let's break on IT.

We have a minutes before the open session.

Why don't we just any top line reaction to -and thank you.

MR. HAYES: Thank you.

MS. SMITH: Thank you very much.

CHAIR ZIENTS: To each of the

20 topics: Leadership development, customer

21 service, contracting, IT? I'm not sure that

22 we have to deliver the list way down and we'll

also across time think about other topics that we should include that we haven't talked about at all. But what resonates in that intersection of important, and I think all of these topics are important, and where private sector expertise on change management and best practices might be most --

MR. NARAYEN: Before we get to that, I just wanted to say -- sorry. The candor and the framing of the questions and the issues was actually very refreshing to see. So I think -- I wanted to compliment actually, the team on a really clear understanding of what the issues are and how to frame them. So before we get into it --

CHAIR ZIENTS: Yes. And again, I
don't want to underestimate in anyway the good
progress that's been made already. But I
think there's a lot of optimism off of this
case of some successful pilots and some
progress that can really help us accelerate.
But I think each deputy secretary understands

the challenges ahead and is open about those challenges. At the same time I want to make sure we're clear about there are very good people on these teams, both political folks and career folks. They're very hard working, well intentioned and want to do the right thing. So lots of challenges ahead, but I think there is good reason to be.

MR. SOLSO: And the observation I would make is that in just a very off-the-top of the head reaction is that in all four areas the answers seems obvious. I mean, none of that's rocket science; the leadership and how you divide it up, good customer service.

So we can bring ideas, but it seems to me it's about change management. And is part of our role being the heavies on the outside that allow you to say "Well this group recommended" where you can't do that yourself?

CHAIR ZIENTS: I think there is a

I think 50 percent of the counsel we get is

change management aspect in each one of these.

1 around change management.

I think also prioritizing the tools is important. So where do you start in terms of taking services that are offline and bringing them online? Or how do you actually get some early wins in strategic source? And again, we might be asking you to go back a decade or two, but that's probably helpful.

And then, yes, to be able to say
this has happened before. There's a group of
very successful company CEOs who have
validated this is the right sequencing, that
these are the right tools for change
management can be quite helpful, and it's very
helpful in the IT terrain.

MR. SOLSO: Well, the change management aspect that I would think go to leadership development in this is that you can't get the change unless you've got the leadership --

MR. KINDLER: I agree.

MR. SOLSO: -- working on it.

CHAIR ZIENTS: So that strikes me

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MR. KINDLER: I think everything comes back to that SES cohort actually. Energizing them, establishing continuity across that organization, having an ownership of them so that there is sustainable leadership cohort succession. Having them sustain the mission across all this. Because change management, as Debra was saying, can't be done in two years. And so all of these things, as it has been said, the answers aren't the issue. The answers are knowable. It's execution over a sustained period of time. And that's the cohort that's going to do it.

CHAIR ZIENTS: Yes.

MR. KINDLER: And excuse me, just one other point.

As one of our guests said, making them into an honorable, distinguished, respected group of civil servants that feel

good about what they're doing and can sustain that change over time. I think that's the key to all of these things.

CHAIR ZIENTS: And we need to be adding to those ranks.

MR. KINDLER: Absolutely.

CHAIR ZIENTS: I mean there are

retirements and --

MS. SMITH: You know, along that line when I think about the horizontal embeddedness of this, I think that -- and I applaud, because it's always the thing that people least like to take on. But I think the IT and technology initiative is critical. And getting the wiring of the organization to work horizontally, which is going to allow you to have the people more effectively and free up the resources.

So, I do see this notion of infrastructure efficiency technology embeddedness completely linked to your ability to develop efficiency benefits, whether it's

access the data, but also you know towards the effectiveness of people to work across the organization.

MR. WILLIAMS: I agree, too. I think the information technology, however, is also very much related to customer service.

MS. SMITH: It empowers the other two.

MR. WILLIAMS: Because the information technology, by in large, is what drives the customer service but with a vision from the various units about what their customers' needs and expectations are and the multiple choices of contact are going to be necessary.

So, there really is a bit of a trifecta of leadership of technology and of customer service that really triangulate on improving the customer experience and improving the efficiency and effectiveness of government building on the senior leadership corps.

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MR. SALEM: Just following on this, so take leadership development out, aside for a moment because that's I think it's how we drive everything else.

CHAIR ZIENTS: Yes.

MR. SALEM: And then if you look at the other ones, what I think about is how governments run. What are we driving?

Efficiency? Is our goal ultimately how do we maximize the budget, or do we get the most for our dollars? Right? And so then you'd want to say -- because, see, the customer service one is experience and dollars. The bottom two, contracting and managing information; those are the dollars, right? That's one thing I would say.

The second thing that I look at when I look at this list is you really have to go through and make sure it's really clear what we're trying to do in IT. Because having looked at a lot of companies who try to transform IT, you start and get nowhere. And

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so it has to have really clear objectives of what you're trying to do in that budget.

MR. BROWN: So just along those lines, I think that we all have different interactions. We're an advisory board. We're not going to tell Vivek how to run IT. We're not going to tell the Secretary of Commerce how he or she is going to run his department. We all would have a tendency to do that, frankly to do that.

I think this group should do two
things only: Ideation of best practices
feeding into these work streams. And the
second is we should work leadership
developments, and what I would call leadership
development and operating governance.

So, we might propose a set of common metrics, irrespective of an agency, that gives a level of comparison. When you run a division or a business and you say "Corporate is going to do it," the antibodies come in. We're not going to suggest, or strong

focus initially, one or two or three other

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1 areas, I think it might one or two. 2 MR. BROWN: It might be one or 3 two. CHAIR ZIENTS: Right. In terms of 4 5 best practice generation. And the other three 6 areas are candidates for that. Admittedly, 7 broad candidates that would have to be sort of 8 scoped more narrow. Take IT, we don't want to 9 do best practice for all of IT. 10 So, you've captured it well. There'll be a leadership development for this 11 12 group with a change management component that 13 goes across everything that we do. 14 probably a permanent subcommittee. Subcommittees around best practice generation, 15 16 and certainly --

> MR. BROWN: I don't know the details of how government works. I think Jeff said it earlier; these 7,000 people, they make the trains run.

21 CHAIR ZIENTS: Yes.

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MR. BROWN: They are the 1 government.

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2 CHAIR ZIENTS: Yes.

MR. BROWN: If we can impact,

develop, suggest, maybe compensation is off

the table, but presumably we'll track

development, rotate and measure as in it

speaks to them there's a specialness

associated with this letter, we will have made

a big impact.

CHAIR ZIENTS: Great.

MR. BROWN: Because they're going to run this.

MR. KINDLER: And a corporate best practice in any company I've been in, and Ron asked the question early on, is you owning-I hate that word, but responsibility for monitoring --

MR. BROWN: Absolutely.

MR. KINDLER: -- watching the top people in that company, whether it's the top hundred, in this case 7,000 is a large number.

But those are the people who -- somebody

called it civil society. These are the people that sustain the government and nobody's watching them as a whole.

CHAIR ZIENTS: Yes, it's a great topic. It's a topic that's been debated at EMC, agreeing with it. Is it done at the level of 7,000 or is it done at the level of 300 or 400?

MR. KINDLER: Maybe. But whatever it is, those are the people that sustain.

And I was struck by, you know 25 years to become one of them.

CHAIR ZIENTS: Less than one percent coming from --

MR. KINDLER: Right. So there's a whole issue of who are they and where do they come from, how do they get there, how do they stay. So take compensation off the table.

CHAIR ZIENTS: Yes.

MR. KINDLER: There's a lot of other levels to sustain them, make them feel part of the community. I think the point you

were making is technology is part of creating 1 2 a community internally, not just customer service. And I think that is the greatest 3 level we have for everything else. And if we 4 5 did nothing else, this group, but create that community as a permanent sustainable, 6 7 exciting, compelling, worthy group of people 8 that goes beyond Administration. 9 Administration and political leaders come and go. And they are the sustainable change 10 agents for all this other activity. That would 11 12 be a pretty significant contribution. MR. NARAYEN: I mean it's almost 13 14 like we would have a newborn every two years, 15 completely newborn. How you accomplish that 16 continuity for them to do to, you know do the 17 great stuff. 18 CHAIR ZIENTS: Yes. Yes.

MR. GILLILAND: Just one more thing. It seems to me the two points that Greg made, and I totally agree with Jeff. I don't know if we can helpful in illuminating the

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obstacles that are needed to government. So if we go to IT, you know one of the big elements of success on IT is getting the project started well, and it sounds to me like you start behind the curve every time. You're two years away from the start of the project at minimum every time. And I don't know if we'd be helpful in that way in illuminating, helping illuminate the obstacles. We may not be able to solve them, but to be able to lay out flexible spending for IT if you really want to be successful. It's not just about the execution, it's about getting started.

CHAIR ZIENTS: Let's break. What we're going to do is we're going to close our open session. Across the next few weeks we'll refine topic selection. We have a pretty good hypothesis already. And clearly this session makes me even more optimistic about how much you can help us here.

And what we'll do is we'll reconvene in five minutes or so for just a

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1	half hour or so working on some administrative
2	matters.
3	(Whereupon, the Advisory Board was
4	adjourned at 12:07 p.m.)
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<u>C E R T I F I C A T E</u>

This is to certify that the foregoing transcript

In the matter of: President's Management

Advisory Board: Public Meeting

Before: n/a

Date: 03-11-11

Place: Washington, DC

was duly recorded and accurately transcribed under my direction; further, that said transcript is a true and accurate record of the proceedings.

Court Reporter

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